

Below we share three examples of syllabus statements developed by instructors at Georgia Tech.

Dr. Michel Smith, Senior Lecturer, Information Technology Management, Scheller College of Business

This policy is used by Dr. Smith for multiple classes, including MGT 2210 Information Systems & Digital Transformation, MGT 4052 Systems Analysis and Design and GT 2000 Transfer Student Seminar.

USE OF ARTIFICIAL INTELLIGENCE, E.G. CHATGPT, BARD, CLAUDE, ETC.

Potential employers expect and your own self-education demands that you know how to use Artificial Intelligence (AI) tools skillfully and skeptically. Therefore, my position is to embrace and integrate them into certain course activities with full transparency about their use and to include material in the course concerning the skillful and skeptical use of these tools. That said, using any AI tools during a proctored exam or quiz is never permitted.

Dr. Amanda Nolen, Senior Academic Professional Center for Teaching and Learning
Dr. Nolen uses this policy in CETL 8713 Foundations of Teaching and Learning in Higher Education syllabus:

Use of Generative Artificial Intelligence (AI) Tools

You may use generative AI programs, e.g. ChatGPT, to help generate ideas and brainstorm. You should be aware that the material generated by these programs may be inaccurate, incomplete, biased or otherwise problematic. Also, use of these tools may stifle your own independent thinking and creativity.

Generative AI derives its output from previously created texts from other sources that the models were trained on yet doesn't cite sources. Per GaTech's Honor Code, you may not submit any work generated by an AI program as your own. If you include material generated by an AI program, it should be cited like any other reference material (with due consideration for the quality of the reference, which may be poor). When/if you use AI platforms in your assignments, please write a note to clarify where in your process you used AI, include the prompt used to generate the material, and which platform(s) you used. See this article for how to cite AI properly: [How to cite ChatGPT https://apastyle.apa.org/blog/how-to-cite-chatgpt](https://apastyle.apa.org/blog/how-to-cite-chatgpt)

Lesley Baradel, Lecturer, Biological Sciences, School of Biological Sciences,
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Syllabus Statement

As we embrace innovative technologies in our learning environments, it's important to discuss the use of generative AI programs like Co-Pilot, ChatGPT, Claude, etc, which can be great tools for generating ideas and

aiding in brainstorming sessions. However, there are a few key points to keep in mind when using these tools:

- **Accuracy and Bias:** Be aware that the information produced by AI can sometimes be inaccurate, incomplete, biased, or otherwise problematic. Always double-check the facts and consider the potential biases in the generated content.
- **Impact on Creativity:** While AI tools can provide helpful insights, relying heavily on them may limit your own critical thinking and creativity. Use these tools as a complement to your own ideas, not as a replacement.

AI Use is Assignment Dependent

Use of Generative AI tools (such as Microsoft Copilot, ChatGPT, Claude, Gemini, Perplexity, etc.) in this course will vary from assignment to assignment. Some assignments may allow or even require Generative AI usage while other assignments may limit or entirely prohibit use of Generative AI. Please check the instructions on each assignment to determine what, if any, usage of Generative AI is allowed and/or required. Do not assume that because Generative AI was allowed for one assignment, it will be allowed on other assignments.

When allowed for usage on an assignment, responsible use is expected. All submitted work must include a brief **AI Usage Statement** outlining:

- **Which tools were used**
- **When they were used**
- **What prompts or questions were given**
- **How the AI output informed or shaped your final submission**

For specific guidelines on how to cite AI-generated content, please refer to the article "[How to cite ChatGPTLinks to an external site.](#)" If you would like to use AI to create your citations, I am fine with this.

Failure to follow assignment guidelines for Generative AI—including using Generative AI when it is not permitted or failing to disclose its use when it is—may be considered a violation of Georgia Tech's academic integrity policies. When in doubt, always consult your instructor before using Generative AI.

Let's use these advanced tools responsibly and creatively to enhance our learning experience while maintaining academic integrity. If you have any questions about how to use AI tools effectively and ethically in your work, feel free to reach out to me.

Examples Used in Assignments

Example 1: GenAI Integration Guidelines

You may use GenAI tools to:

- Proofread your original written work

You may NOT use GenAI to:

- Write your reflection (this must be your original thinking)
- Create personal insights or observations (these must come from your direct experience)

If you use GenAI tools, clearly indicate the following:

- Which tools were used
- When they were used
- What prompts or questions were given
- How the AI output informed or shaped your final submission

Example 2: GenAI Integration Guidelines

You may use GenAI tools to:

- Help organize your thoughts about the connections between financial decisions and SDOH
- Explore additional perspectives on how economic stability affects health

You may NOT use GenAI to:

- Write your reflection or any portion of your analysis (this must be your original thinking)
- Create personal insights or observations (these must come from your direct experience)
- Analyze the connections between your gameplay choices and SDOH (this must be your original thinking)

If you use GenAI tools, clearly indicate the following:

- Which tools were used
- When they were used
- What prompts or questions were given
- How the AI output informed or shaped your final submission

Example 3: GenAI Integration Guidelines

AI-generated responses are **not** allowed for this assignment. This assignment should be your own authentic reflection based on your personal experiences and insights.