

Georgia Center for Tech Teaching and Learning

2022 CTL TA Awards Application

This form is for candidates nominated in the Graduate Student Instructor (GSI), Graduate Teaching Assistant (GTA), or Undergraduate Teaching Assistant (UTA) category.

Please direct all questions to Dr. Tammy M. McCoy tammy.mccoy@gatech.edu.

When we use the word 'teaching' in this application, we mean any task or duty that involves grading, office hours, lecture/lab/recitation instruction, or generally any other work in which you interact with a student in an academic manner. Your duties performed as a teaching assistant are considered teaching.

Demographic Information

First (Given) Name (e.g., Mary, Robert, etc.): _____

Middle Name or Initial (e.g., Anne, A.): _____

Last (Family) Name (e.g., Smith, Johnson, etc.): _____

Phonetic Spelling of Your Name (e.g., Sophia = so-Fee-uh): _____

Link to [Phonetic Spelling Instructions](#)

Home College (e.g., Engineering, Sciences, Computing, etc.): _____
Home College means the college where you are completing your degree.

Home School/Department (e.g., Physics, Electrical and Computer Engineering, etc.): _____
Home School/Department means the school/department where you are completing your degree.

GT E-mail Address (xxxx@gatech.edu): _____

GTID: _____

Award Category

In which award category are you being recognized? (Please note that you cannot self-nominate.):

Are you being recognized by the home school/department listed above? Sometimes not the same as your home school/department. Home School/Department means the school/department where you are completing your degree.

If no, then select the school/department where you performed the TA duties for which you are being recognized? Sometimes not the same as your home school/department. Home School/Department means the school/department where you are completing your degree.

Curriculum Vitae

1. What are/were your teaching responsibilities? When describing your teaching responsibilities, please list these by the course number and name (e.g., CETL 8000, developed and delivered lesson plans).
2. List any professional development activities about teaching in which you have participated (e.g., TA Orientation, CTL Workshop: How Learning Works, CETL 2000/8000, participation in Tech to Teaching Certificate, etc.).

Teaching Effectiveness

3. How do/did you prepare to perform the teaching duties you described in question 1 (e.g., preparing exam answer keys, collaborated with instructor/other TAs on grading rubric)?
4. How have you supported student learning in the course(s) in which you were involved? Please be specific (e.g., name of course, level of course, actions you took, strategies you used, etc.).

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5. How do you facilitate interaction in the course (e.g., prompt deep discussion during recitation, provide actionable feedback, encourage group collaboration, host office hours, etc.)?

Beliefs About Teaching

6. What are your goals for student learning (i.e., the skills/knowledge you want them to demonstrate by the end of the course)?
7. How would you describe your teaching methods? What is the rationale for the teaching methods you use (e.g., “I try to stimulate student interest because ...” or “I use rubrics because ...”)?
8. Suppose you were being interviewed for a newspaper article about classes at Georgia Tech. How would you describe the role of the TA?

Reflectiveness

9. How will you use the teaching skills you have learned in your future career (e.g., presentation skills, helping others learn, providing constructive feedback)?
10. How have you gathered and/or received feedback on your teaching (e.g., informal student feedback, TAOS/CIOS, direct feedback from instructors)?
11. Provide specific example(s) of efforts you have taken to improve your teaching (e.g., “Based on feedback from students, the next semester I changed ...”, “After attending a workshop, I decided to ...”).
12. How do you know whether the changes you made to your teaching are successful (e.g., “When I made this change, I observed that ...”)?

Teaching Endorsements

To successfully complete this application, you will need two individuals to complete a teaching endorsement form on your behalf. Endorsements may come from a former student, a fellow or Head TA, the instructor of record who supervised you, or anyone who can speak to your teaching ability. Please list the full name (e.g., Tammy M. McCoy) and GT e-mail address (e.g., tammy.mccoy@gatech.edu) of two individuals that you would like to endorse you as a winner for the **2022 CTL TA award**. After submitting your application, please e-mail these two individuals a link to the teaching endorsement form: <https://ctl.gatech.edu/content/2022-ctl-ta-awards-teaching-endorsement>.

Teaching Endorsement 1

Full Name: _____

GT E-mail Address: _____

Teaching Endorsement 2

Full Name: _____

GT E-mail Address: _____